

Kankakee Public Library September 17th, 2024
Board Meeting Minutes

The meeting of the Kankakee Public Library Board of Trustees began at 5:32pm.

ROLL CALL:

Present: Bonnie Brewer, Mike Gall, Kent Wade, Bruce Conway, Vena Burkes, Liz Barbosa, Michael Costanza

Absent: Ruth Hatcher, Geraldine Adams

Also present were: Allison Beasley, Library Director, Camille Rose, Assistant Director of Library Engagement, and Vicki Forquer, Director of Library Resources

Review of Minutes: The August 20th minutes were reviewed. Wade made a motion to approve the minutes and Gall seconded the motion. The board approved the minutes unanimously.

Public Comments: There was no public comment.

Communications: Director Beasley presented the August statistics to the board.

Bills and Invoices and Financial Report: The bills and invoices for the previous month were presented. Brewer motioned to approve the bills and invoices for the library and Burkes seconded. The board approved unanimously. The partnership bills and invoices were presented. Costanza motioned to approve and Gall seconded. The board approved unanimously.

Director's Report: The following was reported: The budget is on target with the fiscal year. Director Rose has begun working on the PNG program. Supervisor Davis is working on carpet cleaning this month. Adult Services and Youth Services are both hiring part-time staff. The Morale Boosters are planning the holiday party.

Unfinished Business: There was no unfinished business.

New Business: The board was presented with an updated unattended children policy. Wade motioned to approve and Gall seconded. The board approved unanimously. The board was asked for approval to close on October 4th for a staff-improvement day. Barbosa motioned to approve the closing and Burkes seconded. The board approved unanimously. The library is hosting a Halloween event on October 25th. The board was asked for approval to close one hour early that evening for setup. Discussion was held; Burkes wants to ensure this is properly advertised to the public. Wade motioned to approve the request and Brewer seconded. The board approved unanimously. The 2025 holiday closings were presented to the board. Gall motioned to approve the closings and Costanza seconded. The board approved unanimously.

Executive Session: There was no executive session.

Burkes motioned to adjourn at 6:35pm

Minutes respectfully submitted by Korie Worth.